

QUESTIONS & RESPONSES
CONSULTANCY: CAIPA HELP DESK SUPPORT TO IMPROVE THE QUALITY OF INVESTMENT PROMOTION
IN 3 CAIPA OCT MEMBER STATES

Questions received on Friday, July 26, 2019

1. Is this call applicable to a single consultant only or can a consulting agency apply?

Response: It applies to a consultant, a consulting agency and a consortium

2. If single consultant does it mean procuring services from the proposed or contract budget for services such as assistance with focus group, language interpreters and translators are not permitted?

Response: Caribbean Export is only obligated to work with the consultant contracted for this assignment. Arrangements outside of this contract which are made by the contracted consultant are the responsibility of the contracted consultant and not Caribbean Export.

3. The August 12th, is there any anticipation of travel to the Caribbean during the week of August 12th?

Response: No. The contracted consultant will work with Caribbean Export to define the timetable for travel to the 3 territories names in the RFP.

Questions received on Tuesday, 30 July 2019

4. Should the consultant travel to the 3 islands or will be working just with the DR office of Caribbean Export?

Response: Travel to the 3 islands referenced in the RFP is required.

5. If must travel, how many times? This is important as the total budget does not include flights and per diems.

Response: Once

6. What is the number of hours expected to work? This is dependent on the consultant – we have indicated our budget.

Response: What is the timetable for the project? Start? End? We hope to begin on 12 August and end on 31 October.

7. What should be submitted before August 7? Those are the reports included in point 7? The strategy and reports are common to the 3 islands right?

Response: August 7 at 4:30 pm Barbados time is the deadline for submission of the technical and financial proposals. The strategy and reports are relevant if you have been contracted.

8. May I contact the officers in each island that are now responsible for investment promotion, so I can discuss with them the current state of such promotion in order to better tailor my proposal to the needs of the territories? What are their names and contact emails, telephone numbers?

COUNTRY	NAME	POSITION	ORGANIZATION	TELE NUMBER	EMAIL ADDRESS (HEADS OF AGENCIES)	CAIPA FOCAL POINTS
Anguilla	Mr. Larry Franklin	Permanent Secretary, Economic Development	Ministry of Finance, Economic Development, Commerce, Land & Physical Planning and Tourism	(264) 497-2547	larrv.franklin@gov.ai ;	Taitu K. Goodwin <Taitu.Goodwin@gov.ai>
Montserrat	Ms. Debra Lewis	Director of External Affairs	Office of the Premier	(664) 491 4700	Debra C. Lewis <lewisd@gov.ms>	-
St. Maarten	Mr. Miguel de Weever	Secretary General, Ministry of Tourism, Economic Affairs, Transportation & Telecommunications	Department of Economy, Transportation & Telecommunication	+1-721-549-0200	de Weever, Miguel <Miguel.deWeever@sintmaartengov.org>	Jude.Houston@sintmaartengov.org