

Expenses	Unit	# of units	Unit rate (in EUR)	Costs (in EUR)
1. Human Resources (Staff)				
1.1 Salaries (gross amounts, local staff) ¹				
1.1.1 Technical/support staff (Marketing Manager)	Per month	4	1500	6,000.00
1.1.1 Technical/support staff (Christopher James/Managing Dir)	Per month	4	2500	10,000.00
1.1.1 Technical/support staff (Sue James/Managing Dir)	Per month	4	2500	10,000.00
1.1.2 Administrative/ support staff	Per month			-
Subtotal Human Resources				26,000.00
2. Travel³				
2.1. International travel (Antigua, St. Lucia & Grenada)	Per flight	3	950	2,850.00
2.1. International travel	Per flight			0
2.2 Per diems for missions/travel (Hotels, meals, transportation, other incidentals) @ 3 days for each person (Mr. James, Sue James and Marketing Manager)		9	200	1,800.00
Subtotal Travel				1,800.00
3. Equipment and supplies				
3.1 Furniture, computer equipment				0
3.2 Machines, tools...				0
3.3 Spare parts/equipment for machines, tools				0
3.4 Other (please specify)				0
Subtotal Equipment and supplies				0
4. Other costs, services				
4.1 Website development (Consultancy cost for Website development)		1	4785	4,900.00

4.2 Studies, research (Consultancy cost for the Market Research)		1	5000	5,500.00
4.3 Auditing costs				0
4.4 Evaluation costs				0
4.5 Translation, interpreters				0
4.6 Financial services (bank guarantee costs etc.)				0
4.7 Costs of conferences/seminars				0
4.8 Visibility actions				
4.9 Consultants				
5.0 Rental of vehicles				
Subtotal Other costs, services				10,400.00
5. Subtotal direct eligible costs of the Action (1-4)				38,200.00
6. Provision for contingency reserve (maximum 5% of 5, subtotal of direct eligible costs of the Action)				1,850.00
7. Total direct eligible costs of the Action (5+6)				40,050.00
8. Administrative costs (maximum 7% of 7, total direct eligible costs of the Action)				2,803.50
9. Total eligible costs (7+8)				42,853.50

NOTES:

1. If staff are not working full time on the Action, the percentage should be indicated alongside the description of the item and reflected in the number of units (not the unit rate).
2. Indicate the country where the per diems are incurred and the applicable rates (which must not exceed the scales published by the E.C. at the time of contract signature). Per diems cover accommodation, meals and local travel within the place of the mission and sundry expenses.
3. Indicate the place of departure and the destination.

NOTA BENE: The beneficiary alone is responsible for the correctness of the financial information provided in these tables